

METHUEN PUBLIC SCHOOLS
2011-2012 PRESCHOOL AND SACC ENROLLMENT AGREEMENT/CONTRACT

I have received a copy of the Parent Handbook. I agree to abide by the rules and policies of the SACC Programs and as follows:

1. I agree to notify the program in the event my child will be absent for reasons of illness and also when someone other than his/her guardian will pick up.
2. I understand that payment of tuition is due on the first day of each month. Otherwise, a late notice will be sent and a \$10.00 late fee will be charged. If the late notice is ignored a termination notice will be sent.
3. Notice of change or withdrawal is required, in writing, 1 month prior to the first of the month in which the change is to occur. Otherwise, it will not be allowed nor will the account be adjusted.
4. If my child withdraws from the program, I will address all of my current financial responsibilities for services rendered.
5. Except in EXTREME and EXTENUATING circumstances, I agree to pick up my child by 6:00pm. A penalty of \$1.00 per minute will be charged for late pick-ups.
6. I understand that I will not be reimbursed for absences or vacation taken during my contracted schedule (i.e. parent's personal vacation time).
7. The Pleasant Valley Program reserves the right to terminate or limit a child's participation in its programs, if in the judgment of the teachers and/or administrators, the child's behavior is inappropriate in the program.
8. I understand that no cell phones or electronic games are allowed at the Pleasant Valley Programs.
9. I understand if my child is scheduled on an Early Release Day I am automatically charged for that afternoon of care.

**PLEASE RETAIN THIS COPY OF YOUR CHILDCARE CONTRACT FOR
FUTURE REFERENCE.**

Child's Name _____

Parent/Guardian Signature _____ Date _____