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Methuen Public Schools
Vacancy Notice

Title: Building Custodian (Temporary)

Assignment: Marsh Grammar School - 2nd Shift

Date of Opening: Immediate

Qualifications:

High School Diploma or its equivalent. Must be able to perform the following duties: cleaning, dusting, sweeping, washing, buffing and waxing floors, washing windows, changing light bulbs, policing grounds, sweeping walkways, cutting lawns, removing snow and ice, caring for custodial equipment, operating low pressure heating and ventilating systems, ordering custodial supplies, heating, lighting, ventilating and plumbing supplies and making minor repairs to building equipment and any other duties that come up within reason.

General Responsibilities: (Muni-Class 31642)

Responsible for performing designated custodial duties normally assigned to the building and any other duties which come up within reason.

Salary:

Subject to Custodial contract; twelve (12) months, forty (40) hour work week.

Applications:

A complete resume of the candidate's background should be sent to:

Colleen M. McCarthy
Director of Human Resources
Methuen Public Schools ~Quinn Building
90 Hampshire Street - Methuen, MA 01844

INTERVIEWS BY INVITATION ONLY

THE METHUEN SCHOOL DEPARTMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

In order to submit an official bid on this position, please fill out this section and return to the Human Resources Office – Attention: Colleen McCarthy at the Quinn Building.

Name: _____ **Home Telephone:** _____

Address: _____ **Zip Code:** _____

PRESENT Position/Building/Shift: _____

APPLYING FOR POSITION OF: Custodian 2nd Shift (temporary)_____